

REQUEST FOR QUALIFICATIONS
CONSULTING ENGINEERING SERVICES

ASSET INVENTORY AND ASSESSMENT (AIA)
Water and Sewer GIS Mapping

JUNALUSKA SANITARY DISTRICT
PO Box 35
Lake Junaluska, NC 28745

DEADLINE FOR SUBMISSION

October 4, 2022 by 12noon

The Junaluska Sanitary District (JSD) is soliciting Statements of Qualifications (SOQ) from qualified consultants to provide services associated with engineering services for water and sewer infrastructure GIS mapping.

Firms and individuals interested in providing these services should submit four (4) hard copies of a SOQ meeting the requirements of this request, to Junaluska Sanitary District, PO Box 35, Lake Junaluska, NC 28745. Please direct any questions to the JSD Office or via email at info@jسدwater.org. Funding for these services is provided through the American Rescue Plan Act (ARPA). JSD must receive the SOQ no later than 12noon on October 4, 2022.

Scope of Services

The scope of services for the project may include, but are not limited to:

1. Water System mapping to include data collection, integrate GIS data into ArcMap/ software; and complete the GIS mapping system to include valves, hydrants, pipes, pipe size and material.
2. Sewer System mapping to include data collection, integrate GIS data into ArcMap/ software; and complete the GIS mapping system to include manholes, pump stations, pipes, pipe size and material.
3. Assist with technical specifications to provide JSD with a computer station, hardware, software and training on GIS software, to include software that integrates with smart phone mapping applications.

Proposal Requirements

All interested firms should submit the following minimum information to JSD no later than 12noon on October 4, 2022 to be considered for this project:

1. Firm name, address, telephone numbers and year established.
2. Names of principals of the firm and states in which they are registered.
3. Types of services customarily provided by this firm.
4. Name and resume of key personnel.
5. Names of outside consultants, if any, who would be retained to provide services required for this project.
6. Brief description of the firm's experience with similar North Carolina projects over the past ten years. Emphasis should be given to water and sewer infrastructure improvements.

The SOQ shall be limited to no more than 10 physical pages, excluding front and back covers and a table of contents. To be considered, firms shall be appropriately licensed in the State of North Carolina. All qualification statements become the property of JSD upon submission, and the cost preparing and submitting a qualification statement is the sole expense of the consultant.

Evaluation Criteria

Qualifications will be reviewed and evaluated by the District Director and other designated JSD employees and elected officials in accordance with the following criteria. Factors are listed in their order of relative importance. JSD intends to select the firm best qualified to perform the services and attempt to negotiate appropriate compensation for the level of services desired.

1. General qualifications, reputation, and competence of the firm (20 points).
2. Prior experience of the firm on similar projects (20 points).
3. Qualifications and availability of staff assigned to perform required services (20 points).
4. Familiarity with JSD Water and Sewer System (20 points).
5. Proximity to JSD Office (20 points).