



Junaluska Sanitary District
228 Edwards Road
Clyde, NC 28721
828-452-1178
www.jsdwater.org

Customer Request form for Board Meeting Agenda
Public Comment

Junaluska Sanitary District Board meets the 3rd Thursday of each month. On occasion a monthly Board Meeting will have to be rescheduled to another day of the month due to Board Members schedules. In this event, all rescheduled Board Meetings will be posted on our website.

In order for a customer to be added to the agenda for a public comment, this request form must be completed and submitted to the office at least 10 business days prior to the Board Meeting. For requests that come in after 10 business days, if the agenda for that month is full then the request will be added to the following month's agenda.

Each customer is allowed 3 minutes to address the Board. The Board will make note of the information presented and address the matter in future business. If follow up is required, the Board will respond through the staff prior to or at the next Board Meeting.

To submit your request, you may email it to info@jsdwater.org or drop it off at the JSD office.



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Public Comment Request Form

Name: _____

Service Address: _____

Phone #: _____

Email: _____

Reason for Public Comment request: *(what you would like to address to the board)*

Signature: _____

The following Information to be completed by the JSD Office:

Date Form Received: _____

Board Meeting Date: _____

Date Customer Contacted for Agenda: _____